

## UNIVERSITY CURRICULUM COMMITTEE AGENDA

Friday, September 8, 2017 at 2:00 p.m.  
106 Administration, Provost Conference Room

If you are unable to attend or will be sending a substitute, please notify [Carole Makela](mailto:Carole.Makela@colostate.edu) (1-5141) or [Curriculum\\_Catalog@colostate.edu](mailto:Curriculum_Catalog@colostate.edu) (1-2429) prior to the meeting.

**Please note:** Proposed curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title.

### ANNOUNCEMENTS

1. The proposed Ph.D. in Watershed Science was approved by Faculty Council at their 9/5/17 meeting.
2. Updates from the 9/6/17 Council of Deans meeting will be uploaded to the UCC FileShare on 9/7/17.
3. Finalists for the Curriculum & Catalog Assistant position will be determined this week. Details about open forums will be shared in the next week or two.

### MINUTES

The minutes of September 1, 2017.

### CONSENT AGENDA

See listing after New Business.

### PENDING CoSRGE

#### **New degree proposal:**

*(Changing the 'Counseling and Career Development Specialization' under the M.Ed. in Education and Human Resources Studies to a separate M.A. degree)*

- [Master of Arts in Counseling and Career Development](#)
- [Master of Arts in Counseling and Career Development, Career Counseling Specialization](#)
- [Master of Arts in Counseling and Career Development, School Counseling Specialization](#)
- [Master of Arts in Counseling and Career Development, Clinical Mental Health Counseling Specialization, Plan B](#)

### OTHER BUSINESS

#### Exception Request for Third Experimental Course Offering

Course #	Course Title	Notes	Effective Term
<a href="#">POLS 381A1</a>	Women and Politics	Previous offerings: Spring 2013 (12 students) and Fall 2014 (15 students).	Spring 2018

#### Discussion Items

Topic	Notes
UCC Committee Responsibilities and Operating Procedures	<i>See details below</i>
Action Plan to facilitate submission of quality CIM course and program proposals	<i>See details below</i>
Update on Proctoring	<i>See details below</i>

**Discussion Item: UCC Committee Responsibilities and Operating Procedures**

[UCC Committee Responsibilities – Faculty Manual Section C:](#)

k. University Curriculum Committee (last revised June 22, 2006)

The University Curriculum Committee shall consist of one (1) faculty representative from each college and the Libraries, one (1) undergraduate student, one (1) graduate student, and the Provost or his or her designee (ex officio). The duties of this standing committee shall be:

1. To receive or initiate recommendations pertaining to each and every course and program offered for academic credit by any unit of the University.
2. To evaluate all proposals for new undergraduate courses and programs as well as changes in existing courses and programs for correlation with other departments before consideration and approval by the Faculty Council.
3. To evaluate all proposals for new graduate courses and programs as well as changes in existing courses and programs for correlation with other departments. Review of graduate programs is conducted after the Committee on Scholarship, Research, and Graduate Education has recommended approval prior to their submission to the Faculty Council for approval.
4. To develop necessary administrative procedures for informing interested colleges concerning courses under consideration.
5. To evaluate proposals for the establishment of new departments, and the change of academic name, change in college affiliation, dissolution, division, or merger of existing departments.
6. To recommend policies to the Faculty Council related to the operations of the Division of Continuing Education which impact curricula.

[UCC Operating Procedures](#)

**Discussion Item: Action Plan to facilitate submission of quality CIM course and program proposals** – see Word document uploaded to [FileShare: https://eid.colostate.edu/filesharing/](#) under folders ‘08-25-17’ and ‘Reports & Reference Documents.’

**Discussion Item: Update on Proctoring** – see text below from email sent to the faculty listserv.

Below is the most updated information regarding the proctoring options available to faculty and students for CSU online and on campus exams. The University Testing Center is pleased to coordinate the three proctoring options and to serve as a resource for faculty and students.

**Update on Proctoring**

In early May of this year, following the recommendations of a Task Force convened to study online proctoring options, and after discussion with faculty, Faculty Council, and CSU administration, CSU Online requested competitive bids for proctoring services for Fall 2017 online courses. In July, a two-year agreement with ProctorU was reached. For those who have utilized ProctorU in the past, little has changed. Competition and technological improvements in electronic proctoring have also resulted in reduced costs to the University. The contract with ProctorU provides for the service of “Live Launch, Record, and Review” product at a significant savings (roughly 80%) over previous costs. In early fall, information will be shared regarding additional features to be rolled out for the spring semester 2018. A single fee will cover all courses taken by both online and campus students, and contrasts with the past charge-per-exam model. The ProctorU proctor will verify the student’s identity, launch the exam, and be on standby for any issues. ProctorU will review the exam and report the results within six hours. Updated pricing information can be found at <https://tilt.colostate.edu/testingCenter/facultyResources/>. **Proctoring, in online or on-campus courses, is *one component in our institutional responsibility to ensure academic integrity*. Additional resources and information regarding our commitment to academic integrity are available through the [Academic Integrity Program](#) at TILT, directed by Dr. Joseph Brown.**

**Proctoring for CSU Online courses**

Beginning this fall, CSU Online will pay proctoring fees for any student in any sections offered by CSU Online in the fall, spring, and summer. Students will not need to pay any additional fees for ProctorU “Live Launch, Record, and Review” in any other course at the University, campus or online. While proctoring is encouraged and paid for in courses managed through CSU Online, proctoring is not required. The use of ProctorU remains at the discretion of the instructor. For specific instructions on using ProctorU in your course, faculty members may contact Briana Maxim of ProctorU at [bmaxim@proctoru.com](mailto:bmaxim@proctoru.com) or [\(916\) 993-3155](tel:9169933155). This is a quick but important step in the process.

**Proctoring for campus courses**

Departments that wish to provide proctoring for campus courses may do so under this contract. In such cases, the cost would be borne by the department or students (as determined by the department), unless the student has taken an online course covered by the new annual contract via ProctorU, which covers all courses/exams for that student for the academic year. It remains important to inform students in the course syllabi of any proctoring requirements in all relevant courses.

**Questions**

All proctoring services for CSU Online and on campus are managed by the University Testing Center. There are three options available for instructors and students to utilize for online courses: Proctoring at the University Testing Center, ProctorU, and distance proctoring. If you have any questions about using proctoring in your courses, or are interested in learning more about the live proctoring services offered by the University Testing Center, please contact Amanda Farmer at the University Testing Center at [testing@colostate.edu](mailto:testing@colostate.edu) or 491-5060. Additional proctoring information is available from the links below.

Students: <https://tilt.colostate.edu/testingCenter/csuOnline/>  
 Faculty: <https://tilt.colostate.edu/testingCenter/facultyResources/>

Paula Rodriguez, MA  
 Director, University Testing Center

**OLD BUSINESS**

Major Changes to Courses			
Course #	Course Title	Notes/Changes	Effective Term
<i>College of Health and Human Sciences</i>			
<a href="#">AM 130</a>	<del>Fundamentals of Design</del> <del>Design Foundation-Apparel and Merchandising</del>	Proposed <a href="#">AUCC 3B: Arts &amp; Humanities</a> ; course title and description <i>Sent to 1173-Hort &amp; Landscape Architecture for review as an 'affected department'</i>	Spring 2018

Study Abroad Course			
Course #	Course Title	Notes/Changes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">WS 182A</a>	Study Abroad: Ghana	1 <sup>st</sup> offering <i>Tabled to clarify subject code, course content, pre-trip info sessions, and site visits</i>	Spring 2018

New Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Business</i>			
<a href="#">FIN 200</a>	Personal Finance and Investing	<i>Tabled to clarify 'credit not allowed' statement – meeting to be scheduled to discuss</i>	Spring 2018
<i>College of Natural Sciences</i>			
<a href="#">NSCI 621</a>	Personnel Engagement for Animal Organizations	Previously Offered as <a href="#">NSCI 680A2</a> <i>Tabled to consult with department about the course title – is 'Personnel' and outdated term?</i>	Spring 2018

<b>New Degree</b>		
<i>Tabled to review all 4 concentrations together – Economics concentration pending final CNS &amp; CLA review</i>		
<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>
<a href="#">Major in Data Science</a>	'Placeholder' proposal for the B.S. degree	Fall 2018
<a href="#">Major in Data Science, Computer Science Concentration</a>	<a href="#">DSCI 445</a> – proposed AUCC 4B <a href="#">DSCI 478</a> – proposed AUCC 4A/4B/4C	Fall 2018
<a href="#">Major in Data Science, Economics Concentration</a>	<a href="#">DSCI 445</a> – proposed AUCC 4B <a href="#">DSCI 478</a> – proposed AUCC 4A/4B/4C	Fall 2018
<a href="#">Major in Data Science, Mathematics Concentration</a>	<a href="#">DSCI 445</a> – proposed AUCC 4B <a href="#">DSCI 478</a> – proposed AUCC 4A/4C	Fall 2018
<a href="#">Major in Data Science, Statistics Concentration</a>	<a href="#">DSCI 445</a> – proposed AUCC 4B <a href="#">DSCI 478</a> – proposed AUCC 4A/4C	Fall 2018

<b>NEW BUSINESS</b>
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<b>Major Changes to Courses</b>			
<b>Course #</b>	<b>Course Title</b>	<b>Notes/Changes</b>	<b>Effective Term</b>
<i>College of Business</i>			
<a href="#">BUS 662</a>	International Business	Officially adding online format and permanent partial semester designation; edits to course description	Spring 2018
<i>Walter Scott, Jr. College of Engineering</i>			
<a href="#">CIVE 524/WR 524</a>	Modeling Watershed Hydrology	Changing offering year from Odd to Every	Spring 2018
<i>College of Health and Human Sciences</i>			
<a href="#">HES 303</a>	Biomechanics and Neurophysiology	Offering term	Spring 2018
<i>College of Liberal Arts</i>			
<a href="#">HIST 436</a>	HIST 436A: <del>The Land of Israel: Past and Present Study Abroad – Pre &amp; Post Travel: The Land of Israel – Past and Present</del>	Converting study abroad course to on-campus course. Edits to course number, title, description, schedule type/credit distribution; registration information; removing permanent partial semester	Spring 2018
<i>Warner College of Natural Resources</i>			
<a href="#">NRRT 671</a>	Strategic Management for Travel and Tourism		Spring 2018

<b>Study Abroad Course</b>			
<b>Course #</b>	<b>Course Title</b>	<b>Notes</b>	<b>Effective Term</b>
<i>College of Health and Human Sciences</i>			
<a href="#">EDHE 640A</a>	Study Abroad – <del>Global Perspectives: Higher Education and Student Services Student Affairs Abroad</del>	Adding online format for lecture hours; edits to course title and description	Spring 2018

New Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">ART 266</a>	History and Survey of Non-Toxic Printmaking	Offered previously as 4-credit ART 380A2	Spring 2018
<i>Intra-University</i>			
<a href="#">CM 506/ ENGR 506/ NSCI 506</a>	Protein Basics for NonBiologists	Offered previously as CM 580A1	Spring 2018

New Degree – Initial review only <i>(UCC Operating Procedures require new degree proposals to be on the agenda for review at least one week prior to voting )</i>		
Program Title	Notes	Effective Term
<a href="#">Master of Science in Ecosystem Sustainability, Plan A</a>		Fall 2018
<a href="#">Ph.D. in Ecosystem Sustainability</a>		Fall 2018

**CONSENT AGENDA**

Course Deactivations			
Course #	Course Title	Notes	Effective Term
<a href="#">EDCT 370</a>	Laboratory Management, Safety, and Liability	Not referenced in any programs or courses	Spring 2018
<a href="#">EDCT 403</a>	Coordination Techniques of Cooperative Programs	Not referenced in any programs or courses	Spring 2018
<a href="#">EDCT 630</a>	Organization of Business Education	Not referenced in any programs or courses	Spring 2018
<a href="#">EDCT 631</a>	Management of Business Departments	Not referenced in any programs or courses	Spring 2018
<a href="#">EDCT 640</a>	Methods in Marketing Education	Not referenced in any programs or courses	Spring 2018
<a href="#">EDCT 641</a>	Programs in Marketing Education	Not referenced in any programs or courses	Spring 2018
<a href="#">EDUC 255</a>	Introduction to Education	Not referenced in any programs or courses	Spring 2018
<a href="#">EDUC 620</a>	Philosophy of Education	Not referenced in any programs or courses	Spring 2018
<a href="#">EDUC 622</a>	Innovative Social Studies Teaching	Not referenced in any programs or courses	Spring 2018
<a href="#">EDUC 623</a>	Innovative Science Teaching	Not referenced in any programs or courses	Spring 2018
<a href="#">FSHN 575</a>	Nutrition Education for a Health Heart	Not referenced in any programs or courses	Spring 2018

<b>Minor Changes to Courses</b>			
<b>Course #</b>	<b>Course Title</b>	<b>Notes</b>	<b>Effective Term</b>
<a href="#">HDFS 608</a>	Program Planning and Implementation	Changing offering year from Even to Odd	Spring 2018
<a href="#">HDFS 677</a>	Ethical and Legal Issues	Changing offering year from Odd to Even	Spring 2018

<b>Minor Changes to Programs</b>		
<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>
<a href="#">Master of Accountancy, Plan C, Data Analytics and Systems Specialization</a>	Adding 10 courses to existing electives list of 3 courses (all from COB)	Spring 2018
<a href="#">Master of Accountancy, Plan C, Financial Analysis, Auditing, and Reporting Specialization</a>	Adding 9 courses to existing electives list of 4 courses (all from COB)	Spring 2018