

## UNIVERSITY CURRICULUM COMMITTEE AGENDA

Friday, September 29, 2017 at 2:00 p.m.  
106 Administration, Provost Conference Room

If you are unable to attend or will be sending a substitute, please notify [Carole Makela](mailto:Carole.Makela@colostate.edu) (1-5141) or [Curriculum\\_Catalog@colostate.edu](mailto:Curriculum_Catalog@colostate.edu) (1-2429) prior to the meeting.

**Please note:** Proposed curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title.

### ANNOUNCEMENTS

1. Welcome to Susan Horan, our new Curriculum & Catalog Assistant!
2. The 9/15/17 UCC minutes were approved by Executive Council to be included on the 10/3/17 Faculty Council agenda. The 8/25, 9/1, and 9/8 UCC minutes will also be on the 10/3 FC agenda.
3. The Leepfrog User Conference (LUC) will be held in Colorado Springs, CO, February 28-March 2, 2018. The conference is put on by our CIM/Catalog vendor (CourseLeaf by Leepfrog) with three training 'tracks': Functional, Strategic, and Technical.

**Date:** February 28 - March 2, 2018

**Location:** Broadmoor Hotel and Spa Resort, 1 Lake Ave, Colorado Springs, CO 80906

**Hotel Rate:** \$200 per night (includes a daily resort fee of \$35)

**Cost:** Early Bird conference discount \$645 and Early Bird workshop and conference discount \$1,140\* (Early Bird ends January 25)

**Registration and Hotel:** Registration and Hotel Room Block will open in late October.

*\*The workshops are not available as a standalone option - you must attend the conference if you wish to attend the workshops.*

### MINUTES

The minutes of September 22, 2017.

### CONSENT AGENDA

See listing after New Business.

### OTHER BUSINESS

Discussion Items	
Topic	Notes
UCC Committee Responsibilities and Operating Procedures	<i>See details below</i>
Action Plan to facilitate submission of quality CIM course and program proposals	<i>See details below</i>
University Policies Regarding Degrees and Programs of Study – Undergraduate <ul style="list-style-type: none"><li>• <a href="#">Curricular Policies and Procedures Manual</a></li><li>• <a href="#">General Catalog – Glossary</a></li><li>• <a href="#">General Catalog – Degree Requirements</a></li></ul>	<i>See details below – particular focus on Minors, Interdisciplinary Minors, and Undergraduate Certificates</i>

## **Discussion Item: UCC Committee Responsibilities and Operating Procedures**

[UCC Committee Responsibilities – Faculty Manual Section C:](#)

k. University Curriculum Committee (last revised June 22, 2006)

The University Curriculum Committee shall consist of one (1) faculty representative from each college and the Libraries, one (1) undergraduate student, one (1) graduate student, and the Provost or his or her designee (ex officio). The duties of this standing committee shall be:

1. To receive or initiate recommendations pertaining to each and every course and program offered for academic credit by any unit of the University.
2. To evaluate all proposals for new undergraduate courses and programs as well as changes in existing courses and programs for correlation with other departments before consideration and approval by the Faculty Council.
3. To evaluate all proposals for new graduate courses and programs as well as changes in existing courses and programs for correlation with other departments. Review of graduate programs is conducted after the Committee on Scholarship, Research, and Graduate Education has recommended approval prior to their submission to the Faculty Council for approval.
4. To develop necessary administrative procedures for informing interested colleges concerning courses under consideration.
5. To evaluate proposals for the establishment of new departments, and the change of academic name, change in college affiliation, dissolution, division, or merger of existing departments.
6. To recommend policies to the Faculty Council related to the operations of the Division of Continuing Education which impact curricula.

[UCC Operating Procedures](#)

**Discussion Item: Action Plan to facilitate submission of quality CIM course and program proposals** – see Word document uploaded to [FileShare: https://eid.colostate.edu/filesharing/](#) under folders ‘08-25-17’ and ‘Reports & Reference Documents.’

## **Discussion Item: University Policies Regarding Degrees and Programs of Study – Undergraduate**

*Background information on Interdisciplinary Minors:*

- All of the “Undergraduate Interdisciplinary Studies Programs” were converted to “Interdisciplinary Minors” in the 2010-11 Catalog
- Program Notification forms were distributed for each Interdisciplinary Minor with a Summer 2011 effective term
  - Each Interdisciplinary Minor was assigned to a specific college or department
  - Each Interdisciplinary Minor kept the “IU – Intra-University” designation for “college”

*Curricular Policies and Procedures Handbook:* <https://curriculum.colostate.edu/media/sites/130/2016/11/Curricular-Policies-and-Procedures-Handbook.pdf>

### **UNIVERSITY POLICIES REGARDING DEGREES AND PROGRAMS OF STUDY**

#### **UNDERGRADUATE**

A bachelor’s degree requires a minimum of 120 semester credits and a minimum of 42 semester credits in upper-division courses (300-400 level).

Although 500-level or higher courses cannot be required in undergraduate programs of study, elective credits taken at the 500 level may be used to fulfill the upper-division requirement. 500-level courses cannot be listed in undergraduate programs of study in the *General Catalog*.

Credits completed in a minor or an interdisciplinary studies program may be used in meeting requirements for bachelor’s degree programs.

Departments or colleges may limit the number of credits earned in independent study courses which may be used in meeting requirements for bachelor's degree programs.

A. Definition of **Major**

A major is a sequence of courses in a subject-matter area or academic discipline which, when accompanied by appropriate supporting courses, leads to an undergraduate degree. An academic department may offer more than one major.

The sequence of courses comprising a major should be a minimum of 27 semester credits.

The name of the major is recorded on the student's academic record (transcript) and appears on the diploma.

All approved majors are described in the *General Catalog* along with specific courses required in the program of study by year.

B. Definition of **Concentration**

A concentration is a sequence of at least 12 semester credits of designated courses within a major designed to accommodate specific interests of students. These credits may be considered as part of, or in addition to the 27 credits required for a major.

Concentrations are used where the subject-matter area of the major is especially broad. In instances where concentrations are designated, **more than one** concentration within a major must be identified.

Concentrations are displayed in the catalog to assist the student in identifying courses related to his/her specific interest.

Names of concentrations are recorded on the student's academic record (transcript) but **do not** appear on the diploma. Concentrations which have the same name as the major will not appear on the student's academic record.

C. Definition of **Option**

An option is a sequence of courses within a major or concentration of either guided electives or electives selected from areas of interest as approved by the department.

D. **Definition of Minor**

A minor is a sequence of related courses which, upon completion, provides a student with limited competency in the designated field of study. Minor programs of study are optional and are offered only at the undergraduate level.

A minor program of study consists of a minimum of 21 semester credits of required course work outside the academic discipline which constitutes the student's program of study (major). Students may take minors in their department which are outside their major. A minimum of 12 of the 21 credits must be course work at the upper-division level (300-400) and a minimum of 12 credits must be from course work within the department offering the minor.

Upon completion of the degree requirements in the major field of study and minor field of study, the minor will be recorded on the student's academic record (transcript).

Approved minor programs of study are described in the *General Catalog* along with course requirements.

All courses in a minor program of study with a prerequisite not listed in the requirements must be identified with an asterisk (\*). The following statement will follow each minor program of study in the catalog: "\*Additional course work may be required because of prerequisites."

Students will be allowed to enroll in and complete the requirements for as many minors as they can accommodate within their programs of study, as long as all other rules and regulations concerning minors are respected.

E. Definition of **Interdisciplinary Studies Program - Graduate and Undergraduate**

Interdisciplinary studies programs are intra-college (within one college) or intra-University (programs which cross disciplines of several colleges). Most programs have a faculty advisory board which is responsible for development of the program requirements and advising function, but programs must be the academic responsibility of a college-wide or University-wide coordinator located within a specific academic unit. Students are admitted to an interdisciplinary studies program by the coordinator.

An interdisciplinary studies program is a series of courses focused upon a particular problem or area of concern providing a variety of disciplinary perspectives.

Although completion of courses in an interdisciplinary studies program does not lead to a degree, credits earned in these courses can be used in meeting the requirements for a degree.

An interdisciplinary studies program includes a core of required courses, with some selectivity, and also a wide choice from supporting courses.

Interdisciplinary studies are designated in the *General Catalog* to assist the student in identifying logically related course work in a broad subject-matter area.

Completion of requirements for an interdisciplinary studies program is noted on the student's academic record (transcript) but not on the diploma. The minimum number of credits in an undergraduate interdisciplinary studies program is 20. No minimum number of credits is specified at the graduate level.

NOTE: **All changes to interdisciplinary studies programs must be submitted through regular curricular channels.** Merely changing the listing of courses in a flyer or brochure will not change the requirements in the program.

*2017-18 General Catalog – Glossary:* <http://catalog.colostate.edu/general-catalog/about-catalog/glossary/>

<b><u>Term</u></b>	<b><u>Definition</u></b>
<b>Bachelor's Degree</b>	An award conferred by CSU signifying that the recipient has satisfactorily completed a minimum of 120 credit hours in an undergraduate course of study.
<b>Certificate - Graduate</b>	A Graduate Certificate is used to identify the successful completion of a focused area of study deemed important to a student's career objectives. A Graduate Certificate consists of a minimum of 9 specified credits, and not more than 15 credits at the 500 level or above.
<b>Certificate - Undergraduate</b>	An Undergraduate Certificate is used to identify the successful completion of a focused area of study deemed important to a student's career objectives. Certificates are an option and are offered by certain departments. An undergraduate certificate consists of a minimum of 9 specified credits, and not more than 15 credits. A minimum of 9 credits must be course work at the upper-division level (300-400).
<b>Concentration</b>	A concentration is a sequence of at least 12 semester credits of designated courses within a major designed to accommodate specific interests of undergraduate students.
<b>Degree</b>	An academic degree is the recognized completion of studies at CSU. A diploma is issued in recognition of having satisfactorily completed the prescribed course of study.
<b>Degree Completion Program</b>	Selected undergraduate majors offered by CSU, student usually transfers in 60 credits from another institution(s) and completes the degree at CSU.
<b>Interdisciplinary Studies Program</b>	Graduate level program that is intra-college (within one college) or intra-university (across disciplines of more than one college). They are a series of courses focused on a particular problem or area of concern providing multi-disciplinary perspectives.
<b>Major</b>	A sequence of courses in an academic discipline or area, which when accompanied by appropriate supporting courses, leads to an undergraduate degree.
<b>Minor</b>	A sequence of related courses (minimum of 21 credits), which provide a student with unique opportunities to complement the major. Minors may be disciplinary (e.g., economics, range ecology) or multidisciplinary (arts leadership and administration, gerontology) and are offered only at the undergraduate level.

<b>Option</b>	A sequence of courses within a major or concentration of either guided electives or electives selected from areas of interest as approved by the department (not identified on a transcript)
<b>Program of Study</b>	Content and scope of knowledge, abilities, and skills a student is expected to master in a field of study, as well as the content and topics that are studied at each level.
<b>Second Baccalaureate Degree</b>	Enrollment classification for students who have earned one or more bachelor's degrees. An option when one is changing fields or careers.
<b>Special Academic Unit--SAU</b>	Multidisciplinary units (across departments) with courses and/or programs addressing complex problems and issues (e.g., sustainability, biomedical engineering).
<b>Specialization</b>	A recognized area of specialty within a graduate program. Graduate degrees may or may not have specializations. Specializations are identified on the transcript.

*2017-18 General Catalog – Degree Requirements:* <http://catalog.colostate.edu/general-catalog/academic-standards/degree-requirements/>

## Undergraduate

### **Credit Requirements**

Graduation credit requirements, outlined in detail below, include the following: a minimum of 120 credits, 42 of which need to be upper-division. Thirty of the 42 upper-division need to be taken "[in residence](#)" or at CSU. And, 15 of the last 30 credits need to be taken "[in residence](#)".

### **Major Requirements**

The student wishing to graduate must complete the requirements for a major and the [All-University Core Curriculum](#). A major is a sequence of courses in a subject-matter area or discipline which, when accompanied by appropriate supporting courses, leads to a degree. A minimum of 27 semester credits constitutes a major. Completion of a major is shown on both the student's diploma and academic record. Students may elect to complete the requirements for two or more majors. To graduate with more than one major, students must complete all the requirements for each major (some majors will accept, as fulfilling their own category 4A-C requirements, the fulfillment of the category 4A-C requirements in another declared major the student completes). Common requirements may count in meeting the curriculum requirements for each major, but each major must have a minimum of 27 unique credits. Also see requirements for [multiple degrees](#).

### **Concentration Requirements**

Some majors have concentrations (or specialization areas). A concentration is a sequence of at least 12 unique semester credits of designated courses within a major designed to accommodate specific interests of students. Completion of a concentration is shown on a student's academic record if completed in conjunction with a degree program, but is not noted on the diploma.

### **Options**

Some majors have options which are a sequence of courses within a major or concentration of either guided electives or electives selected from areas of interest as approved by the student's advisor. Options do not appear on diplomas or a student's academic record. (Courses taken to complete an option do appear on the student's transcript.)

### **Minor Requirements (Including Interdisciplinary Minors)**

Minor programs of study are optional and are offered by certain departments. A minor consists of a minimum of 21 specified credits of course work outside the major. A minimum of 12 of the 21 credits must be course work at the upper-division level (300- to 400-level) and a minimum of 12 credits must be from course work within the department offering the minor. Minors are noted on the student's academic record (transcript) if completed in conjunction with a degree program, but not on the diploma.

### **Certificate**

Undergraduate Certificates are optional and are offered by certain departments. An undergraduate certificate consists of a minimum of 9 specified credits, and not more than 15 credits. A minimum of 9 credits must be course work at the upper-division level (300- to 400-level). A student must earn a cumulative GPA of 2.000 or better in the courses required in the Undergraduate Certificate. An Undergraduate Certificate may include courses from one or more departments. For certificates involving courses from two or more departments, the coordinating department is indicated in [Programs A-Z](#).

Students must apply for and complete the certificate requirements while enrolled in their baccalaureate degree. Undergraduate certificates by title are noted on the student's academic record (transcript) at the time of degree conferral. The undergraduate certificate title is not noted in the diploma.

## **Multiple Majors**

### ***Undergraduate Students With A Second Major***

If both of the completed majors are of the same degree type (e.g., B.A., B.S., B.M., B.F.A.) and the student has fewer than 150 credits, the student will be awarded a single degree which displays all majors earned on one diploma.

If the completed majors are of a different degree type and the student has fewer than 150 credits, the student will be given the following choices at the time they file their graduation contract:

1. One diploma listing only the primary major's degree type (e.g. B.A., B.S., B.M., B.F.A., B.S.W.) and listing all majors conferred.
2. One diploma listing The Bachelor of Arts and Sciences (B.A.S.) if one major is a B.A. degree type and another is a B.S. degree type (if this option is chosen the degree type of B.A.S. shows on the diploma and the official transcript along with both majors).

Students must complete degree requirements for the first (primary) major before they can graduate. Students who have declared two majors must complete all degree requirements for the second (secondary) major in order to graduate. If a student does not intend to complete the requirements of the second major then that major must be dropped before the degree can be conferred for the primary major.

### ***Degrees Earned Concurrently***

Students pursuing more than one major, who have successfully completed a minimum of 150 credits, completed a minimum of 27 unique credits for each major, completed major and AUCC category 1-3 requirements, and completed AUCC category 4A-C requirements for each major, will be conferred separate baccalaureate degrees resulting in separate diplomas.

### **Second Baccalaureate Degree Requirements**

A student enrolling at CSU after previously graduating with one or more baccalaureate degree(s) or a student who has already earned one baccalaureate degree at CSU may earn an additional undergraduate degree in a different major if the following requirements are met:

1. Minimum of 30 semester credits in residence (after [admission as a Second Baccalaureate student](#)) beyond the credits earned at the time the student graduated with a previous baccalaureate degree.
2. All curriculum requirements for the new major, including All-University Core Curriculum Category 4 requirements and AUCC Categories 1-3E if applicable.
3. Minimum of 27 unique credits for the major not used toward completion of the previous baccalaureate degree.

The first or subsequent baccalaureate degree(s) may be from CSU or from another institution accredited by a regional institution accreditor recognized by the U.S. Department of Education, the Council for Higher Education Accreditation, or equivalent. Regionally accredited accepted coursework will fulfill the [All-University Core Curriculum](#) (AUCC) requirements with the exception of AUCC courses in category 4 that are required in the major. Baccalaureate degrees earned at an International Institution may lack components of the AUCC which could result in additional coursework beyond the major requirements to complete the degree.

**OLD BUSINESS**

Study Abroad Course			
Course #	Course Title	Notes/Changes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">ETST 182B/</a> <a href="#">WS 182B</a>	Study Abroad: Ghana	1 <sup>st</sup> offering <i>Added dual-listing with ETST; added responses from Dr. Souza in the CIM comments</i>	Spring 2018

New Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">ANTH 377</a>	Anthropology Perspectives – Evolution, Society	Offered previously as ANTH 380A2 <i>Dr. Balgopal added comments in CIM</i>	Spring 2018
<a href="#">ANTH 417</a>	Indigenous Environmental Stewardship	<i>Tabled to send to the following for review/comment: 1) WCNR Dean, 2) Human Dimensions of Natural Resources Chair</i>	Spring 2018
<a href="#">ART 266</a>	History and Survey of Non-Toxic Printmaking	Offered previously as 4-credit ART 380A2 <i>Tabled to clarify instructional format (Mixed F2F or both F2F and Distance/Online)</i>	Spring 2018
<a href="#">HIST 370</a>	United States History Through Film	<i>Dr. Brady has edited the course description</i>	Spring 2018

**NEW BUSINESS**

New Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">ANTH 405</a>	Public Anthropology and Global Challenges		Spring 2018
<a href="#">ANTH 459</a>	Mediterranean Archaeology		Spring 2018
<a href="#">ANTH 505</a>	Resilience, Well-Being, and Social Justice		Spring 2018
<a href="#">GR 305</a>	Geography of Global Health		Spring 2018
<a href="#">GR 440/</a> <a href="#">POLS 440</a>	Political Geography		Spring 2018

<b>New Degrees – Initial review only</b>		
<i>(UCC Operating Procedures require new degree proposals to be on the agenda for review at least one week prior to voting )</i>		
<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>
<b>College of Health and Human Sciences</b>		
<a href="#">Master of Arts in Counseling and Career Development</a>	‘Placeholder’ proposal for the M.A. degree; would replace the existing <a href="#">Counseling and Career Development Specialization under the M.Ed. in Education and Human Resource Studies (EHRS-CCZ-MED)</a> ; increase from 52-54 to 60 credits total	Fall 2018
<a href="#">Master of Arts in Counseling and Career Development, Career Counseling Specialization</a>	Would replace existing <a href="#">Career Counseling Option</a> ; increase from 52 to 60 credits total	Fall 2018
<a href="#">Master of Arts in Counseling and Career Development, Plan B, Clinical Mental Health Counseling Specialization</a>	New specialization	Fall 2018
<a href="#">Master of Arts in Counseling and Career Development, School Counseling Specialization</a>	Would replace existing <a href="#">School Counseling Option</a> ; increase from 52 to 60 credits total	Fall 2018

<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>
<b>College of Liberal Arts</b>		
<a href="#">Major in Geography (B.S.)</a>	Proposed AUCC Courses: 4A courses: <a href="#">GR 303</a> , <a href="#">GR 410</a> , <a href="#">GR 415</a> , <a href="#">GR 430</a> 4B course: <a href="#">ANTH 400</a> 4B/4C course: <a href="#">GR 493</a> <i>(Department is working on CIM proposals)</i>  Current AUCC courses for <a href="#">Major in Anthropology, Geography Concentration</a> 4A: 28 ANTH courses 4B: ANTH 400 4C: ANTH 493	Fall 2018

<b>New Concentration</b>			
<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>	
<b>College of Liberal Arts</b>			
<a href="#">Major in Ethnic Studies, Social Studies Teaching Concentration</a>	Proposed AUCC courses – see course proposals below: 4A/4B courses: ETST 404, ETST 405 4C course: ETST 493	Fall 2018	
Major in Ethnic Studies, Social Studies Teaching Concentration – AUCC Category 4 Course Proposals			
<b>Course #</b>	<b>Course Title</b>	<b>Notes/Changes</b>	<b>Effective Term</b>
<a href="#">ETST 404</a>	Race Formation in the United States		Spring 2018
<a href="#">ETST 405</a>	Ethnicity, Class, and Gender in the U.S.		Spring 2018
<a href="#">ETST 493</a>	Ethnic Studies Research Methods and Writing		Spring 2018

<b>Major Change to the Major in Computer Science, Computer Science Concentration</b>			
<b>Program Title</b>		<b>Notes</b>	<b>Effective Term</b>
<i>College of Natural Sciences</i>			
<a href="#">Major in Computer Science, Computer Science Concentration</a>		Adding AUCC courses/designation – see course proposals below <b>Proposed 4A &amp; 4C course:</b> CS 445 <b>Proposed 4B courses:</b> STAT 341, STAT 342, STAT 400, STAT 421, STAT 440	Spring 2018
<b>Major in Computer Science, Computer Science Concentration – AUCC Category 4 Course Proposals</b>			
<b>Course #</b>	<b>Course Title</b>	<b>Notes/Changes</b>	<b>Effective Term</b>
<a href="#">CS 445</a>	Introduction to Machine Learning	UCC approved the new course 5/5/17 – Review for AUCC 4A/4C designation was postponed to review with the program proposal	Spring 2018
<a href="#">STAT 341</a>	Statistical Data Analysis I		Spring 2018
<a href="#">STAT 342</a>	Statistical Data Analysis II		Spring 2018
<a href="#">STAT 400</a>	Statistical Computing		Spring 2018
<a href="#">STAT 421</a>	Introduction to Stochastic Processes		Spring 2018
<a href="#">STAT 440</a>	Bayesian Data Analysis		Spring 2018

**CONSENT AGENDA**

<b>Deactivations</b>			
<b>Course #</b>	<b>Course Title</b>	<b>Notes</b>	<b>Effective Term</b>
<a href="#">PSY 175/ HDFS 175</a>	Developmental Psychology Across the Life Span	Not referenced in any programs or courses.	Spring 2018