

# UNIVERSITY CURRICULUM COMMITTEE AGENDA

Friday, March 2, 2018 at 2:00 p.m.

106 Administration, Provost Conference Room

If you are unable to attend or will be sending a substitute, please notify [Carole Makela](mailto:Carole.Makela@colostate.edu) (1-5141) or [Curriculum\\_Catalog@colostate.edu](mailto:Curriculum_Catalog@colostate.edu) (1-2429) prior to the meeting.

**Please note:** Proposed curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title.

## ANNOUNCEMENTS

1. Executive Council placed the 2/16 and 2/23 UCC minutes on the **3/6/18 Faculty Council** Consent Agenda.
2. **Programs on the Council of Dean 3/7/18 meeting agenda:**
  - Preliminary Program Proposals (PPP):
    - Occupational Therapy Professional Doctorate
    - SoGES master's degree (National Western Center)
  - Comprehensive Program Proposals (CPP):
    - Master of Conservation Leadership, Plan C
3. **CAT (Catalog) Comments:** Catalog editors/reviewers can add comments to catalog pages through the Approved Pages (Pages Pending Approval) site, but it is a different process than adding comments in CIM. CAT Comments do not automatically appear – you have to purposefully open the Comments box (screenshot below).
  - a. Click the blue 'Edit' button. The tan colored menu bar will appear.
  - b. Click the 'comment bubble' icon on the right-side. The Comments box will appear.
  - c. Type comment and click 'Add.' Your CSU ID # will appear by your comment, but not your name or CAT role name, so we recommend including your name after your comment.

The screenshot shows the 'PAGE REVIEW' interface for the Colorado State University 2018-2019 Catalog. The page title is 'ALL-UNIVERSITY CORE CURRICULUM (A)'. A comment box is open on the right side, showing a comment from user 831078347 at 1:04pm. The comment text is: 'Should we include the full GTP content criteria and SLOs on this page, or only an abbreviated narrative version? (Shelly Ellerby)'. The comment box has an 'Add' button highlighted in yellow. The page also shows navigation links for 'Catalog Home', 'Catalog Contents', and 'Programs'. The 'Add Comment' section at the bottom of the comment box has an 'Add' button highlighted in yellow.

4. **Four UCC members' terms end in 2018:** College of Business, Engineering, Health and Human Sciences, and the Libraries. Elections for 2018-2021 will be held at the April 3rd Faculty Council meeting. Be in touch with your College Representative to Faculty Governance Committee and colleagues to assure nominations from your College.

5. **Program deactivation proposals need to be submitted** for the following Specializations/Concentrations that have been/will be replaced by new degrees:
- [Ph.D. in Environmental Health, Toxicology Specialization](#) (replaced by the Ph.D. in Toxicology)
  - [Master of Science in Environmental Health, Toxicology Specialization, Plan A](#) (replaced by the M.S. in Toxicology)
  - [Master of Science in Environmental Health, Toxicology Specialization, Plan B](#) (replaced by the M.S. in Toxicology)
  - [Major in Ethnic Studies, Women’s Studies Concentration](#) (replaced by the Major in Women's and Gender Studies)

**MINUTES**

The minutes of February 23, 2018 were electronically approved on February 26, 2018.

**CONSENT AGENDA**

None.

**New Programs Pending CoSRGE 3/1/18**

New:

- [Graduate Certificate in Postsecondary Access and Success](#)
- [Professional Doctorate of Engineering, Systems Engineering](#)

‘New’ (title changes):

- [Master of Arts in English, Plan A, Writing, Rhetoric, and Social Change Specialization](#)
  - Replacing M.A. in English, Rhetoric and Composition Specialization, Plan A (ENGL-RHAZ-MA)
- [Master of Arts in English, Plan B, Writing, Rhetoric, and Social Change Specialization](#)
  - Replacing M.A. in English, Rhetoric and Composition Specialization, Plan B (ENGL-RHAZ-MA)
- [Ph.D. in Geosciences](#)
  - Replacing Ph.D. in Earth Sciences (EASC-PHD)

**OTHER BUSINESS**

Discussion Items	
Topic	Notes
AUCC guidelines/criteria revisions	See ‘#AUCC Proposed Revisions’ folder in the UCC Agenda FileShare.
UCC Committee Responsibilities and Operating Procedures	See text on the Curriculum website here: <a href="https://curriculum.colostate.edu/ucc-responsibilities-procedures/">https://curriculum.colostate.edu/ucc-responsibilities-procedures/</a>
University Policies Regarding Degrees and Programs of Study – Undergraduate	See document titled, “ <i>University Policies Regarding Degrees and Programs of Study (Undergrad)</i> ” in the UCC Agenda FileShare under the ‘#03-02-18 Discussion Meeting’ or ‘Reports & Reference Documents’ folders. Current focus is on Minors, Interdisciplinary Minors, and Undergraduate Certificates. <a href="https://eid.colostate.edu/filessharing/">https://eid.colostate.edu/filessharing/</a> <ul style="list-style-type: none"> <li>• <a href="#">Curricular Policies and Procedures Manual</a></li> <li>• <a href="#">General Catalog – Glossary</a></li> <li>• <a href="#">General Catalog – Degree Requirements</a></li> </ul>

<p>Study Abroad Policy</p>	<ul style="list-style-type: none"> <li>• For detailed policy information, see ‘Study Abroad Policy and Contact Hour Policy’ document uploaded to the UCC Agenda FileShare under the <b>#03-02-18 Discussion Meeting</b> folder.</li> <li>• <a href="#">CSU Curriculum Manual</a>: Credit allowed for travel experience is limited to <b>one credit per calendar (seven-day) week (40 hours)</b> to a maximum of five credits. A <b>maximum of one additional credit (as defined for standard courses)</b> may be allowed for assignments, including readings, projects, or any other related academic endeavor before and/or after the travel. Thus, the maximum number of credits a student can earn for a travel course is six credits. Special study credit may not be given in conjunction with travel courses.</li> <li>• <a href="#">CSU Course Contact Hour Guidelines Grid</a> (based on 1 credit lecture=50 minutes per week for 16 weeks)</li> <li>• CSU Institutional Research website: <a href="#">How are Contact Hours Calculated?</a></li> <li>• <a href="#">CDHE Guidelines for Study Abroad Credit</a>: Institutionally defined but must be comparable with credit hour limits at other institutions nationally. Institutions must have written institutional policies and must keep records documenting programs offering study abroad and how the number of credit hours awarded was determined.</li> <li>• <b>Study Abroad policies at other institutions:</b> See the <b>#03-02-18 Discussion Meeting</b> FileShare folder (University of Georgia example and discussion threads from 2010 and 2014 on the SECUSS-L listserv for ‘Education Abroad Professionals.’</li> <li>• <b>Federal Dept. of Education definition of a ‘credit hour’:</b> A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than:             <ol style="list-style-type: none"> <li>1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours.</li> </ol> </li> </ul>
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**OLD BUSINESS**

<p style="text-align: center;"><b>Miscellaneous Memo Request</b></p>	
<p><b>Request</b></p>	<p><b>Notes</b></p>
<p><a href="#">Prohibit Use of Titles/Topics on Courses Numbered That Have Not Been Approved</a></p>	<p>In the scheduling process, departments have added topical titles to courses. This is not limited to group or independent studies. These unapproved titles/designations have been transcribed. These titles/labels have been used to designate sections, locations, etc. There has not been any review or approval through a curricular process to assure avoiding title overlap/repetition; appropriateness (connotation to the outside); use to distinguish sections, etc. There are options to this practice as 1) providing information on the ‘course description screen’ in the scheduling process (to direct students to the appropriate section, only the approved course title will be on the transcript-- not the added information) or 2) proposing experimental courses or subtopics to obtain an approved course title (will be transcribed).</p> <p>Therefore, effective Summer 2018, titles/topics will no longer be added to course titles in the scheduling process unless the course has been approved through the University curricular process. See updated document titled, “<i>Section Titles don’t match Course Titles</i>” in the UCC agenda FileShare under the ‘1-26-18’ folder.</p>

Study Abroad Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">HIST 382B</a>	Study Abroad: The Normandy Campaign	1 credit; referenced in previous submissions, but not actually offered previously.	Summer 2018
<a href="#">LEAP 482A</a>	Study Abroad: International Arts Collaboration in India	Previously offered Summer 2015 as 3-week, 3-credit course in South Africa. 1 <sup>st</sup> offering to this location; 3 credits (1 credit for 10 days of travel; 2 credits for assignment/projects/readings/academic endeavors before/after travel).	Summer 2018
<i>Warner College of Natural Resources</i>			
<a href="#">ESS 482A/</a> <a href="#">ANTH 482A</a>	Study Abroad: South Africa: Communities and Conservation I	1 <sup>st</sup> offering. 6-credit Study Abroad  <i>Proposal was originally submitted as 4-credit Study Abroad with required concurrent registration in a 2-credit Experimental course (<a href="#">ESS 482A/ANTH 482A</a>). The experimental course proposal will be 'shredded.'</i>	Summer 2018

New Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Health and Human Sciences</i>			
<a href="#">INTD 110</a>	Visual Expression of Designed Environments	New course proposed for GT Pathways Arts & Humanities – Arts & Expression ( <a href="#">GT-AH1</a> ); also proposed for <a href="#">AUCC Cat 3B</a> . Distance/Online and Face-to-Face.  <i>Tabled at 2/9/18 meeting; rolled back to proposer to address affected department concerns.</i>	Fall 2018

Major Changes to Existing Courses			
Course #	Course Title	Notes	Effective Term
<i>College of Liberal Arts</i>			
<a href="#">ANTH 444</a>	Cultures of Virtual Worlds— Research Methods	Minor edit to course title; separating the lab component into ANTH 401 and ANTH 501 ( <i>UCC approved on 2/16/18</i> ). Credit decrease from 4 to 3; Schedule Type/Credits revised from 3 credits of lecture and 1 credit of lab to 3 credits of lecture only. Existing <a href="#">AUCC Cat 4A</a> .  <i>AUCC 4A justification has been updated to reflect removal of laboratory credit.</i>	Fall 2018
<a href="#">LEAP 200</a>	Advocacy in the Visual and Performing Arts	3 credits; offered as Online/DCE, Face-to-Face, and Mixed Face-to-Face. Proposed for <a href="#">AUCC Cat 3C</a> , but not GT Pathways.  <i>Tabled at 2/16/18 meeting to edit AUCC justification.</i>	Fall 2018

<b>Major Changes to Existing Programs</b>		
<b>Program Title</b>	<b>Notes</b>	<b>Effective Term</b>
<i>College of Liberal Arts</i>		
<a href="#"><u>Minor in Technical and Science Communication</u></a>	<p>Addition of JTC 310 as a required course; addition of courses to 'Select from' lists.</p> <p><i>Tabled at 2/26 meeting to address all edits made to the requirements in the 'Justification for Request' (e.g., why CHEM 301 was removed, three 'select from' categories rather than two, is there a 'descriptive' label that could be added to the first 'select from' list to be consistent with the next two lists?).</i></p>	Fall 2018